

# IQAC

Govt. College for Women Parade ground, Jammu.  
(Autonomous College)

## **Teacher Feed back of the Institution**

Name of the Teacher

Discipline taught

Designation

Qualification

### **CURRICULAR ASPECTS**

1. Are you satisfied with the design of the curriculum having a good balance between theory and application.

Yes/No

2. Whether the curriculum is flexible enough to cater to the diverse needs of the students.

Yes/No

3. Whether the curriculum sufficiently accounts for imparting employable skills to the students.

Yes/No

4. Whether the academic calendar framed by the institution provides sufficient scope for the extracurricular activities of the students.

Yes/No

5. Whether academic calendar framed by the institution provides sufficient time for the completion of the course content.

Yes/No

6. Whether the assessments of students by way of internal and external examination is fair.

Yes/No

**INFRASTRUCTURE ASPECTS**

1. Whether the classrooms have sufficient space and furniture to accommodate the students.

Yes/No

2. Whether the classrooms are fitted with suitable electronic/electrical gadget to make teaching learning a motivating exercise.

Yes/No

3. Whether the labs are equipped with all required materials and equipments.

Yes/No

4. Whether the library has all relevant facilities interms of books , space and support staff to facilitate the students and faculty a smooth access.

Yes/No

**Your suggestion for enriching:**

(a) Curriculum \_\_\_\_\_

\_\_\_\_\_

(b) Infrastructure \_\_\_\_\_

\_\_\_\_\_

(c) Employability of the student \_\_\_\_\_

\_\_\_\_\_

**Signature of the Teacher**

**Date**

**Government College For Women G.C.W. Parade, Jammu**  
**(Department Academic Audit)**

**Name of the Department :**

**Date :**

**Name, Designation and Address of Academic Audit Experts:**

**Members of Staff Present:**

## A. Departmental Infrastructure and Human Resource

<b>1. Adequacy of Class Rooms and Multi-Media Facility</b>	
<b>2. Availability of adequate Laboratories</b>	
<b>3. Availability of Conference/Seminar Room, etc</b>	
<b>4. Availability of adequate Seating Space/Offices and furnishings for Faculty and Research Students</b>	
<b>5. Availability of Internet Services in Research Labs and Class Rooms</b>	
<b>6. Departmental Library</b>	
<b>7. Computing Facilities and Software</b>	
<b>8. Computer and internet facilities: (terminals with LAN facilities, hardwares, printers, photocopy machine, UPS, internet-broadband/wi-fi etc)</b>	
<b>9. Faculty- Student Ratio</b>	
<b>10. Support Staff (Technical/Administrative)</b>	

## B. Laboratory Development

<b>1. New labs developed in last three year.</b>	
<b>2. Development of infrastructure in existing labs.</b>	
<b>3. Up Gradation of existing equipment's including replacement.</b>	
<b>4. Development of Laboratory manuals of experiments in existing labs.</b>	
<b>5. Development of new experiments in existing labs.</b>	
<b>6. Display of important instructions in labs</b>	

## C. Total working days during the year:

<b>Total working days</b>	<b>Total days lost due to various reasons (Specify reason)</b>	<b>Compensated or not</b>

**D. Utilization of Institution/ Departmental resources during the year:**

a) Number of teachers using ICT:

b) Total department library books issued

i. To students

ii. To Self

c. Other equipment (Specify)

**E. New courses were introduced**

Name of the Course/ Programme	Title

**F. New Teaching Strategies/ Innovations/ Technologies introduced in Department**


**G. Welfare measures for teaching and non-teaching staff:**

## H. Outreach activities

<b>1. Visit to other institutes of higher learning by faculty</b>	
<b>2. Delivering of talk / lecture apart from regular courses</b>	
<b>3. Expert lectures in other institutes</b>	
<b>4. Visits to other institutes for academic activities like accreditation, academic audit, attending RDCs</b>	
<b>5. Contribution to Professional Societies</b>	
<b>6. Editorial responsibilities / reviews of SCI Journals.</b>	
<b>7. Organization of Seminar, Workshops, Symposia, FDP.</b>	

Comments (not more than 100 words for each given below)

a) Strength:

b) Weakness:

### **c) Suggestions for Improvement**

# ***IQAC***

Govt. College for Women Parade ground, Jammu.  
(Autonomous College)

Preparations for ensuing inspection by UGC team for grant of extension of  
Autonomy.

Context: The College has been conferred Autonomy by UGC on 10/1/2014 up to the academic session 2019-20. In response to the representation submitted to UGC for grant of extension of autonomy, a committee has been constituted for inspection of the College. The inspection committee constituted by UGC is shortly visiting our college to assess the facilities available and other curricular aspects to decide about the issue. The continuance of the autonomous status of the college is hinged to this inspection of the curricular, extracurricular, infrastructural, examination and other associated aspects of the functioning. The inspection assumes paramount significance as the College has already commenced the academic session 2020-21 under the framework of autonomy. The College cannot afford to lose sight of the urgency and the importance of this inspection as such has to prepare itself for the same. The preparations are desired to be made at diverse levels to present a comprehensive status report of the College and bring to fore the progression achieved after the conferment of autonomy.

Levels at which the compilation of information is desired

1. Departmental level
2. Office Level
3. Infrastructure level
4. Developmental including future plans
5. Sports and cultural aspects
6. Academic Issues
7. Examination
8. Library
9. Hostel and other student facilitations
10. General ambience including the security issues.

1. Departmental Level.

HoDs of various departments are required to compile the following information

- a) Courses taught and syllabi revisions carried out during the last five academic sessions and present a critical assessment of the changes vis-à-vis the syllabi for the corresponding courses of the University of Jammu (The affiliating University)

b) Equipment/computer purchased during the last five sessions( 2015-16 to 2019-20)

S.No.	Name of the Equipment	Date of purchase	Cost

c) Details about the new facilities created in the Department during the last five academic sessions

S.No.	Name of the facility	No. already existing	No. Newly added	Total
1	Laboratory			
2	Departmental library			
3	Departmental Museum			
4	Books recommended for purchase			
5	Materials and supplies recommended for purchase		Amounting to RS.	
	Any other add rows			

d) Extension activities carried out during the last five years

S.No.	Name of the activity	date	No of students benefitted	Remarks if any
1	Field Trips			
2	Project works			
4	Extension lecturers/ Seminars/ work shops			
5	Skill imparting activities			
6	Competitions			
	Add rows for any other			

e) Research activities

i) Research publication

S.No.	Title of the Publication	Name of the Author	Journal in which published	Date of publication
1				

ii) Books and chapters published

S.No.	Title of the Book	Name of the Author	ISBN No.	Date of first publication

1				
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iii) Research Projects carried out

S.No.	Research Projects	Funding Agency	Amount sanctioned	Status of the project

f) Students Enrolled.

Academic session	2015-16	2016-17	2017-18	2018-19	2019-20
Total enrolment					
Remarks					

g) Future Plans

- 
- 
- 
- 
- 
- 
- 

h) Write about the significance of autonomy vis-à-vis the progression of the department (Not more than 250 words)

Send a copy to the IQAC and retain one in the department

# IQAC

Govt. College for Women Parade ground, Jammu.  
(Autonomous College)

Student Satisfaction Survey  
IIIrd.- IVth

Year: 2019-20(Sem. 1<sup>st</sup>-2<sup>nd</sup> /

option)

(Tick the relevant

**Name of the Student:-**

Pursuing: UG/ PG Programme (Tick the relevant option)

Programme Name; B.A, B.Sc., B.Com. BCA (Tick the relevant option)

Section:-

Roll No.:-

.....  
Ph. No.:-

E mail:-

**Choose the most appropriate response from the options given for each questions.**

1. The admission Prospectus issued by the college provided complete information about the process of admission, Subject combinations, Academic calendar etc.
  - a) Strongly agree
  - b) Agree
  - c) Neutral
  - d) Disagree
  - e) Strongly disagree
2. The admission process was meticulous, fair and student friendly.
  - a) Strongly agree
  - b) Agree
  - c) Neutral
  - d) Disagree
  - e) Strongly disagree
3. Time table provided time slots for extra-curricular and sports activities
  - a) Strongly agree
  - b) Agree
  - c) Neutral
  - d) Disagree
  - e) Strongly disagree
4. Teachers informed about the Syllabi, Programme/ Course out-come, evaluation procedures at the beginning of the academic session.

- a) Strongly agree
  - b) Agree
  - c) Neutral
  - d) Disagree
  - e) Strongly disagree
5. How well did the teachers prepared for the classes?
- a) Thoroughly
  - b) Satisfactorily
  - c) Poorly
  - d) Indifferently
  - e) Won't teach at all
6. How well were the teachers able to communicate with the students?
- a) Always effectively
  - b) Sometimes effectively
  - c) Just satisfactorily
  - d) Generally ineffectively
  - e) Very poorly.
7. How much of the Syllabus was covered in the class.?
- a) 85-100%
  - b) 70-84%
  - c) 55-69%
  - d) 30-54%
  - e) < 30%
8. The teachers identified your strengths / deficiencies and were readily available to clear the doubts
- a) Every time
  - b) Usually
  - c) Occasionally
  - d) Rarely
  - e) Never.
9. Overall approach of the teachers to teaching
- a) Excellent
  - b) Very good
  - c) Good
  - d) Fair
  - e) Poor.
10. Satisfied with the fairness of internal Assessment.
- a) Always fair
  - b) Usually fair
  - c) Sometimes unfair
  - d) Usually Unfair
  - e) Unfair.

11. The institution organized extracurricular extension activities
  - a) Regularly
  - b) Often
  - c) Sometimes
  - d) Rarely
  - e) Never
12. The institution provided sufficient opportunities to develop your overall personality
  - a) Strongly agree
  - b) Agree
  - c) Neutral
  - d) Disagree
  - e) Strongly disagree
13. The institution followed its academic calendar.
  - a) Regularly
  - b) Often
  - c) Sometimes
  - d) Rarely
  - e) Never
14. Satisfied with the teaching learning, evaluation and extracurricular activities in the Institution
  - a) Strongly agree
  - b) Agree
  - c) Neutral
  - d) Disagree
  - e) Strongly disagree
15. Your satisfaction rating of the college over a scale of 1-10
  - a) Excellent 8.5- 10
  - b) Very good 7.0- 8.4
  - c) Good 5.0-6.9
  - d) Satisfactory 3.5-4.9
  - e) Poor < 3.5
16. The institution initiated measures to train the students about the use of different platforms (Gsuite, Wise app etc) of teaching-learning
  - a) Strongly agree.
  - b) Agree
  - c) Neutral
  - d) Disagree
  - e) Strongly disagree
17. The teachers were accommodative with regard to the difficulties encountered by the students in attending the online classes.
  - a) Strongly agree
  - b) Agree
  - c) Neutral

- d) Disagree
  - e) Strongly disagree
18. The teachers made all efforts to make the online classes sufficiently motivating, interesting and informative.
- a) Strongly agree
  - b) Agree
  - c) Neutral
  - d) Disagree
  - e) Strongly disagree
19. Are you satisfied with the online teaching methodology followed by the College?
- a) Strongly agree
  - b) Agree
  - c) Neutral
  - d) Disagree
  - e) Strongly disagree
20. Your satisfaction rating of the online classes going on in the College
- a) Excellent 8.5-10
  - b) Very good 7.0 -8.4
  - c) Good 5.0- 6.9
  - d) Satisfactory 3.5-4.9
  - e) Poor <3.5
21. Suggestions for improving the overall teaching learning exercise in the institution
- 1.
  - 2.
  - 3.

Signature of the Student

IQAC  
(Convenor)

Principal

# IQAC

## GOVERNMENT COLLEGE FOR WOMEN, PARADE, JAMMU.

(Autonomous College)

Form No.:-

### Mentor-Mentee Enrollment Form

#### Details of the Mentor:

Name of the Teacher:-

.....  
Designation: -

Subject:-

.....  
Ph.No.

E mail:-

#### Details of the Mentee

##### Contact Details

**Name of the Student:-**

Class: -

Section

Roll No.

.....  
Ph. No.:-

E mail:-

.....  
Mother's Name: -

Father's Name

.....  
Residence: -

Distt.

.....  
Hosteller: - YES /No (if yes) Hostel Room No.:-

Name of the roommate:-

.....

## Curricular Profile

Subjects opted: - 1. -

2 -

3:-

.....

course:

4:-

5:-

Skill

.....

Favourite subject/subjects:-

.....

Difficulty faced in procuring and learning/understanding the course material: - Yes/No

Any specific difficulty being faced in preparing for the examination:-

.....

.....

.....

.....

.....

## Co-curricular/Extracurricular Profile

Interest in Sports:- Yes/No ( If yes, name the game/games)

.....

Interest in Extra reading other than the course books: - Yes/No

Interest in a) Adventure: - Yes/No

b) Social service: - Yes/No

c) Politics: - Yes/No

d) Art and literature: - Yes/No

e) Any other special interest/aptitude:-

.....  
.....

### Careers, Interested In:-

Higher studies: -	Yes/No
Government Service: -	Yes/No
Private Service (corporate sector)	Yes/No
Entrepreneurship	Yes/No
a) Family business	Yes/No
b) Startup	Yes/No

### Financial background

Occupation of: -  
    a) Mother:-  
        .....  
    b) Father:-  
        .....

Financial support required: - Yes/No

Material Support (books, uniform, stationery, etc.) required Yes/No

Signature of the student

Name:-

Sem.:-

Roll No.

Signature of the teacher /Mentor  
Convener IQAC

Signature of



## IQAC

**GOVT. COLLEGE FOR WOMEN, PARADE GROUND, JAMMU-180001, J&K.**

*(Erstwhile Maharani Mahila College)*

*Autonomous College Affiliated to The University of Jammu*

*College for Potential for Excellence, 2016*

*(Estd. 1944)*

### **FEED BACK OF THE PARENTS (2019-20)**

Name of the Parent \_\_\_\_\_

Name of the student \_\_\_\_\_

Class \_\_\_\_\_

Roll No. \_\_\_\_\_

#### **Level of Satisfaction with regard to :**

**1. Academics (diversity of subject combination)-**

Satisfied                  Neutral                  Not satisfied

**2. Co-Curricular activities (NCC, NSS, Youth Red cross)-**

Satisfied                  Neutral                  Not satisfied

**3. Infrastructure Facilities(Classrooms, Hostel ,Library, Sports Ground,)-**

Satisfied                  Neutral                  Not satisfied

**4. Safety measures and discipline in the college-**

Satisfied                  Neutral                  Not satisfied

**5. Examination System-**

Satisfied                  Neutral                  Not satisfied

**6. Cleanliness in the college premises-**

Satisfied

Neutral

Not satisfied

**Suggestions with regard to improvements in the college-**

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**Signature of Parent**

**Department of Botany**  
**Govt. College for Women, Parade Ground, Jammu.**

**Student Details**

Name of the Student.....

Academic Programme Pursuing: - B.Sc

Semester .....

Class roll No.....

Registration No.....

Teacher In charge of the practical Group .....

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**Project details**

1. Title of the Project:-
2. Objectives of the Project:-
3. Context involved:-
4. Materials required for the project:-
5. Brief description of the project with resource of Inputs from (Books, internet, Consultations with teachers and Experts- Literature Perused)
6. Observations:-
7. Conclusions Drawn:-
8. Precautions Followed:-
9. Attach Photographs of the different stages of the project executed :-

10. Remarks about the project, that How it has generated your interest in the subject?

11. Which other Project/s you are interested in.

A).....

B) .....

C).....

Signature of the Student.

Signature of the teacher in charge, and assessment report.

1.

## ***IQAC***

Govt. College for Women Parade ground, Jammu.  
*(Autonomous College)*

### **Proposal for Introduction of new course under UG programme (Non practical based)**

1. Name of the course:-

2. UG programme with which the course is associated:-

3. Department proposing the course:-

4. Objectives of the course:-

5. Perceived learning outcomes and prospects of the course:-

6. Proposed combinations with other courses of the UG Programme priority wise

1

2

3

7. The course is currently being taught at UG / PG Levels in:-

UG level

Colleges affiliated to University of Jammu: - Yes/No  
Colleges affiliated to the Cluster University Jammu:- Yes/No  
PG colleges if any (name)  
University of Jammu and Cluster University Jammu;- Yes/No

2.

8. Proposed intake number of the students:-

9. Infrastructure needed:-

a) Class rooms :- ( Give No.)

b) Lab. Facility:- Yes/No

c) Whether the college library has the books pertaining to the course:-  
Yes/No

10. Additional faculty required: - Yes/No, if yes state the following

Additional faculty required in:-

1<sup>st</sup> year of implementation:-

2<sup>nd</sup> year of implementation:-

3<sup>rd</sup> year of implementation:-

11. Recommendations of the Board of Studies.

12. Any other relevant information about the course:-

Signatures of the Head /faculty of the proposing department.

1

2

3