

GOVT. COLLEGE FOR WOMEN, PARADE GROUND, JAMMU-180001, J&K.

(Erstwhile Maharani Mahila College)

Autonomous College Affiliated to the University of Jammu

College with Potential for Excellence, 2016

(Estd. 1944)



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No. WCP/Exam./2021/241

Date:01/07/2021

NOTIFICATION

It is notified for the information of all the students of BA, B Sc., B. Com, BCA Semester 2nd , 4th Private & 6th supplementary appearing in the said examinations (**Online-Mode**) that these students shall have to follow the following procedure for writing the examination.

1. The mode of examination shall be Online Mode.
2. The design of the question paper shall be similar to that of offline examination (Examinees are familiar with the design as they have already appeared in previous examinations by offline mode)
3. Paper shall be made available via a link on the college website-www.gcwparade.org , Ten (10) minutes prior to the commencement of examination as per the date sheet.
4. The examinees shall have to login at the link provided on college website gcwparade.org for viewing the question paper and for uploading the pdf of the answer scripts.
5. The examinees are required to write answers of the questions on A4 size white papers.
6. The examinees shall compulsorily write at the right hand top corner of each page (one side of each written paper)
 - a. Page No.....
 - b. Examination Roll No.).....
 - c. Name..... Signature.....
7. The examinees shall stitch up serially all the pages used for writing the examination, and attach a **title page** as the first one but don't number it, write the following details on the front side of the title page and leave its backside blank.

Write the following in the upper half of the Title page

- A. Examination: - BA, B Sc., B.Com, BCA (write only the relevant one)
- B. Title of the paper:-
- C. Examination Roll No.
- D. Semester: -
- E. Total No. of written pages stitched up together excluding the title page ...
- F. Name of the candidate.
- G. Signature of the candidate

Leave blank the lower half of the title Page

8. Time allowed for writing the examination will be same as been already prescribed for the different course/s.
9. After the completion of the paper students are required to convert their answer scripts into pdf for the purpose of uploading.
10. One hour (60 minutes) are provided for stitching up the pages, attaching the title page, making of pdf file and uploading on the college website – www.gcwparade.org at the link already provided.
11. Once the pdf is properly uploaded the student/s will not get another chance for re-submission of the answer script.
12. Choosing the right file will be the responsibility of the student and in case of any mismatch, responsibility will solely lie with the student.
13. The examinees are mandatorily required to upload the pdf file of the answers of the each examination paper within one (01) hour after the completion of examination on each day they are supposed to appear for a particular paper.
14. Each candidate is compulsorily required to submit the original hard copy of the answer scripts (Stitched up) of which the pdf files have already been uploaded personally to the **Controller of Examinations, Govt. college for Women Parade Ground, Jammu** within seven days from the last date of examination of the concerned candidate failing which examinee shall be responsible for the consequences thereof.
15. All provisions of this notification are one time exemptions extended to the students in view of the prevailing conditions due to upsurge in the second wave of Covid-19 Pandemic. As such no candidate can claim the benefit of any of the provisions of this notification in part or in whole during any future examinations.
16. There shall be no provision of re-evaluation in the online examination.



PRINCIPAL



Controller of Examinations